

APPROVED

by the Head of the Department
of Organization of Pharmaceutical Business,
Pharmaceutical Technology and
Biotechnology of the Federal State Budgetary
Educational Institution of Higher Medical
Education of the Ministry of Health of the Russian Federation

A handwritten signature in blue ink, appearing to read 'V.S. Sirotenko', is written over a faint circular stamp or seal.

V.S. Sirotenko
April 25, 2025

The procedure for conducting intermediate certification of students
at the Department of Organization of Pharmaceutical Business, Pharmaceutical Technology
and Biotechnology of the Federal State Budgetary Educational Institution of Higher Medical
Education of the Ministry of Health of the Russian Federation
in the 2025-2026 academic year

1. General provisions

1.1. This Procedure for conducting intermediate certification of students at the Department of Pharmaceutical Business Organization, Pharmaceutical Technology and Biotechnology of the Federal State Budgetary Educational Institution of Higher Medical Education of the Ministry of Health of the Russian Federation in the summer test and examination session of the 2025-2026 academic year (hereinafter referred to as the Procedure, PA) has been developed in order to regulate the conduct of intermediate certification in educational programs of higher education (specialty) at the Department of Pharmaceutical Business Organization, pharmaceutical Technology and Biotechnology of the Federal State Budgetary Educational Institution of Higher Education VolgSMU of the Ministry of Health of the Russian Federation in the 2025-2026 academic year.

1.2. The procedure clarifies and details the requirements of the Regulations for the Interim Certification of Students at the Federal State Budgetary Educational Institution of Higher Education VolgSMU of the Ministry of Health of the Russian Federation in its current version regarding organizational issues of the PA, taking into account the cathedral specifics and the specifics of the implemented disciplines / practices.

1.3. The procedure is communicated to students no later than 1 month before the start of the PA by posting these documents on the cathedral page of the website.

1.4. The Procedure comes into force to replace the previous version of a similar document and is valid for the 2025-2026 academic year.

2. Organizational issues of the PA

2.1. The date of the PA in specific disciplines / practices implemented at the department is determined by the schedule of the test session approved by the order of the Vice-rector for Educational Activities. The time of the PA is determined by the schedule of the PA approved by the head of the department. The date and time of the consultation (for the exam) is determined by the schedule of pre-examination consultations approved by the department.

2.2. The order of the PA, the cathedral schedule of the PA, and the schedule of pre-examination consultations are communicated to students by posting these documents on the cathedral page of the website, and students are familiarized with the documents at least 1 month before the start of the PA.

2.3. The assessment for the PA in points according to the 100-point system, as well as the final assessment in the discipline / practice (according to the 5-point system for the exam, assessment with assessment; according to the system "credited", "not credited" for the test) are communicated to the student upon his oral answer or upon verification of the completed. They will receive a written assignment on time.

2.4. The final grade in the discipline / practice is entered in the student's credit book, the test sheet and the electronic information and educational environment of the Federal State Budgetary Educational Institution of Higher Medical Education of the Ministry of Health of the Russian Federation. At the same time, for grades according to the 5-point system, only the verbal equivalent of the grade ("excellent", "good", "satisfactory", "unsatisfactory") should be entered, and not the numerical values of the points. (5, 4, 3, 2).

2.5. According to the results of the PA, the student has the right to appeal.

2.6. Students who have not passed the PA are re-certified, according to the local acts of the Federal State Budgetary Educational Institution of Higher Medical Education of the Ministry of Health of the Russian Federation and the approved schedule of retakes.

3. The procedure for conducting PA in face-to-face format

3.1. The Department of Organization of Pharmaceutical Business, Pharmaceutical Technology and Biotechnology conducts PA in a full-time format in the following disciplines/practices:

OP name	Name of the discipline/practice	PA Form (credit, credit with assessment, exam)	Semester of the PA (autumn/spring)
33.05.01 Pharmacy	Biopharmacy	credit	spring
33.05.01 Pharmacy	Industrial practice (research work)	credit with assessment	spring
33.05.01 Pharmacy	Production practice "practice in management and economics of pharmaceutical organizations"	credit with assessment	spring
33.05.01 Pharmacy	Production practice "practice in pharmaceutical technology"	credit with assessment	spring
33.05.01 Pharmacy	Educational practice (practice in general pharmaceutical technology)	credit with assessment	spring
33.05.01 Pharmacy	Pharmacy Management and Economics	exam	spring
33.05.01 Pharmacy	General Pharmaceutical technology	exam	spring

3.2. The assessment in the discipline "Biopharmaceutical" for students of the Pharmacy specialty, focus (profile) Pharmacy is conducted on practice-oriented interview questions, test questions, and situational tasks on various topics of the discipline. The student prepares a short answer to the questions on paper, followed by an oral answer to the examiner. Students are allowed to use a simple calculator and reference materials from the State Pharmacopoeia. The total preparation and response time is up to 30 minutes.

Credit with an assessment of industrial practice (practice in management and economics of pharmaceutical organizations) for students of the specialty specialty 05/33.01 Pharmacy, focus (profile) Pharmacy is conducted in the form of an assessment of the development of practical skills. At the same time, the student selects a ticket containing seven tasks in different areas of the pharmacist's activity, solves them on paper, followed by an oral answer to the examiner. Students are allowed to use a simple calculator. The total preparation and response time is up to 30 minutes.

A credit with an assessment on industrial practice (practice in management and economics of pharmaceutical organizations) for students of the specialty specialty 05/33.01 Pharmacy, focus (profile) Pharmacy is carried out in the form of a report preparation. At the same time, the student presents a report on the results of individual assignments. The total response time is up to 10 minutes.

Assessment in the discipline "Educational practice (practice in general pharmaceutical technology)" for students of the Pharmacy specialty, Pharmacy focus (profile) is conducted in the form of an interview on questions and tasks that allow them to evaluate the practical skills of manufacturing a dosage form. At the same time, the student chooses questions with tasks to assess the development of practical skills (prescription prescription). After completing the assignment on paper, the student demonstrates an oral answer and the skill of making a dosage form. Students are allowed to use a simple calculator and reference materials from the State Pharmacopoeia. The total preparation and response time is up to 30 minutes.

Assessment in the discipline "Industrial practice (practice in pharmaceutical technology)" for students of the Pharmacy specialty, Pharmacy focus (profile) is conducted in the form of an interview on questions and tasks that allow them to evaluate the practical skills of manufacturing a dosage form. At the same time, the student chooses questions with tasks to assess the development of practical skills (prescription prescription). After completing the assignment on paper, the student demonstrates an oral answer and the skill of making a dosage form. Students are allowed to use a simple calculator and reference materials from the State Pharmacopoeia. The total preparation and response time is up to 30 minutes.

The examination in the discipline "Management and Economics of pharmacy" for students of the specialty specialty 05/33/01 Pharmacy, focus (profile) Pharmacy is conducted in the form of an interview and assessment of the development of practical skills. At the same time, the student selects a ticket containing two questions and one assignment on different topics of the discipline, solves them on paper, followed by an oral answer to the examiner. Students are allowed to use a simple calculator. The total preparation and response time is up to 30 minutes.

The exam in the discipline "General Pharmaceutical Technology" for students of the Pharmacy specialty, Pharmacy focus (profile) is conducted in the form of an interview on the following issues. At the same time, the student chooses a ticket containing two practice-oriented questions on different topics of the discipline and one exam task. The student prepares a short answer to the questions and solves the problem on paper, followed by an oral answer to the examiner. Students are allowed to use a simple calculator and reference materials from the State Pharmacopoeia. The total preparation and response time is up to 30 minutes.

3.3. Face-to-face PA in case of restrictive measures in an unfavorable sanitary and epidemiological situation is carried out in compliance with the following sanitary and hygienic requirements:

- cleaning of premises with the use of viral disinfectants before taking PA, including the treatment of all contact surfaces in public areas (door handles, switches, handrails, railings, surfaces tables, etc.); if the PA lasts more than 4 hours, re-treatment of the contact surfaces;

- carrying out air disinfection using equipment approved for use in the presence of people;

- providing conditions for hygienic treatment of hands with the use of antiseptics in the lobby at the entrance to the building where PA is performed, in sanitary facilities, as well as ensuring the constant availability of hand washing products, antiseptic hand treatments in bathrooms;

- mandatory thermometry by non-contact method at the entrance to the building /department where the PA takes place;

- not allowing persons with elevated body temperature (above 37°C) and signs of acute respiratory viral infections (cough, rhinorrhea, sneezing, etc.) to participate in the PA. In this case, the student is given a no-show for a valid reason (as indicated in the PA statement) and the dates of his PA are postponed to another time during the test session, and information about the new dates of the PA is communicated to the student no later than 3 working days before it begins.;

- preventing students from crowding (including in halls and corridors before the start of classes), monitoring social distance, including when seating in the classroom for classes;

- the presence of properly worn personal respiratory protection equipment on all PA participants (students, teachers, support staff);

organization of centralized collection of used disposable masks after taking PA and packaging them in plastic bags before placing them in waste collection containers.